

## Ms. Hampton's Contract for Summative Assessment Retakes/REDOs

Please read and fill out the following information on the lines provided before coming to conference with me.

**In order to be able to START the REDO process, you must have turned in ALL formative assessments. Have you completed all of your formative assessments? (Make sure to check PowerSchool.) YES or NO**

I am starting the REDO process for my LAP Summative Assessment over \_\_\_\_\_.

I understand my REDO is on (or before) Friday \_\_\_\_\_ at 3 pm.

The REDO process consists of THREE steps. Please fill out the dates on the lines provided.

[STEP #1: **OPEN LAB - required**] \_\_\_\_\_

- Fill out TWO contracts with the correct information. One is to given to Ms. Hampton. The other is your copy to keep.
- Conference with Ms. Hampton about your test and give her a copy of your contract. *Make sure to have your dates in your planner!*
- Redo the incorrect questions on your test on a SUMMATIVE CORRECTION/ANALYSIS SHEET. If you do not complete this in one Open Lab, you must come back and **complete the remaining problems in another Open Lab**.
- Conference with Ms. Hampton to check your corrections.

[STEP #2: on your own time or Open Lab] \_\_\_\_\_

- Complete the supplemental problems that Ms. Hampton assigns. This **MUST** be completed BEFORE you take the REDO.
- MUST SHOW completed assignment** to Ms. Hampton or email her if you completed questions on Math XL. You cannot take the REDO until this has been shown to Ms. Hampton.
- Study your original summative assessment and supplemental in order to prepare for your re-assessment/REDO.

[STEP #3: Open Lab, Testing Center, Learning Consultant] \_\_\_\_\_

- Take REDO in Ms. Hampton's open lab, testing center or with Learning Consultant.
- Send Ms. Hampton an email **at least 24 hours before** if you are testing with the Learning Consultant or the Testing Center.

By signing below

\*you are committing to the above open labs and accept the consequence if you miss the open lab WITHOUT informing Ms. Hampton in advance.

\*you understand the expectations listed above as well as the policies regarding the REDO process

**Student Signature:** \_\_\_\_\_

Original Score: \_\_\_\_\_

Score after REDO: \_\_\_\_\_